


Secure Donations Web Page – Instructions/Explanations

Login top right side of screen. You must set up an account, if you want to look at a summary of all of your giving transactions. The best way to do this is **after** posting a transaction you are invited to create an account. Using your email address and password of your choice. The system will send you an email with a verification code. Once you enter that code the account is activated. After that you may access your account at any time by visiting URL: <https://donor-lifeway.idonate.com/baptist-foundation-alabama/login>.

? This brings up a FAQ page.

Donation Amount There are some pre-set dollar amounts or you may enter a Custom amount.

Payment Type choose **eCheck** **Credit** **Debit**

How Often Will You Donate Default is One-Time. Click on the  and you may select One-time, Weekly, Every 2 Weeks, 1st and 15th, Monthly, or Quarterly.

Choose your designation Blue Ridge, Wetumpka GiveThree65-**General Fund, Building Fund, or Youth Fund.**

Add Another Designation By clicking this button you can select a Second and/or Third Designation for your contributions. For example, if I wanted to give an eCheck as a One-time donation of \$5.00 to the General Fund. Enter \$5.00 under \$Custom Amount, eCheck, One-Time, and Building Fund are the default selections.

To add the second **Designation** click the **Add Another Designation** and a window opens showing your first General Fund Designation of \$5.00. In the second Designation box click the down-arrow and select the Building Fund enter \$10.00 in the amount field and click **Continue**.

You will see your Designations and each dollar amount. At the bottom is a total amount for all designations. If you wanted to also designate an amount to the Youth Fund, repeat the above. If you decide **not** to make one of those contributions click the X on the right side of that window and it will be removed from your donation.

Give Now Takes you through completion of the transaction.